



VENTURA COUNTY SHERIFF'S OFFICE
DETENTION SERVICES DIVISION
CIVIL DETAIL

Civil Division Fee Schedule
 Effective January 1, 2024

SERVICES	FEE/DEPOSIT
Summons and Complaint, Summons and Petition	\$ 50.00
Summons and Complaint Unlawful Detainer	\$ 50.00
Summons and Complaint UD w/Prejudgment Claim of Right	\$ 150.00 min fee*
Plaintiff's Claim, Defendant's Claim	\$ 50.00
Request for Order	\$ 50.00
Order for Appearance/Examination	\$ 50.00
Subpoena- Civil & Small Claims	\$ 50.00
Restraining Order (where a fee waiver has not been granted by the court)	\$ 50.00
Bench Warrants	
Issued pursuant to CCP 491.160(a)(1)(A) or 708.170(a)(1)(A) GC 26744	\$50.00
Issued pursuant to CCP 1993 or 491.160(a)(1)(B) or 708.170(a)(1)(B) GC 26744.5	\$175.00
Issued for Contempt initiated only by a judicial officer (CCP 1209)	\$ 0.00
Misc. Papers (30-day notice, etc.)	\$ 50.00
Out of State Documents	\$ 50.00
Notary Fee	\$ 15.00

LEVIES	
Bank Levy, Book Levy, Monies Due	\$ 50.00
Safe Deposit Box	\$170.00 plus \$325.00 deposit**
Earnings Withholding Order	\$ 45.00
Keeper (Sheriff Fee + Keeper Fee)	
8 hours (\$125 Sheriff fee + \$175 Keeper fee)	\$ 300.00
12 hours (\$125 Sheriff fee + \$350 Keeper fee)	\$ 475.00
Till Tap	\$ 125.00
Personal Property Levy (Writ of Possession)	\$ 125.00
Personal Property Levy (Claim and Delivery) <i>(Serve writ & undertaking w/ Levy \$125 + additional deposit which varies depending on size and amount of inventory/equipment, etc.)</i>	\$ 1,200.00 min deposit **
Personal Property Levy (Writ of Execution/Writ of Sale)	\$ 2,500.00 deposit **
Real Property Levy- (Writ of Execution/Writ of Sale)	\$ 2,500.00 deposit **
Real Property Levy- (Writ of Attachment)	\$500.00 deposit **
Sheriff's Disbursement Fee (per GC 26746)	\$ 15.00

EVICCTIONS	
Eviction (\$105 posting + \$75 restoration)	\$ 180.00
Eviction Repost (\$50 repost + balance due on restoration)	\$ <i>call office</i>

CANCELLATIONS	
Cancellation of Service	\$50.00
Not-Found Return	\$50.00
Keeper Show Up Fee	\$75.00

*Fees vary based on occupancy. Contact the civil office for fee information.

** Amount listed is deposit amount. Additional fees may be required.

Notice: The Sheriff is entitled to his fee for service whether or not the service is successful, Govt Code 26736 & 26738.